



THE SOUTHERN GAS LIMITED

CIN:L31200GA1963PLC000562

Regd. Office: Meera Classic, Phase II, Gogol, Borda,

Margao, Goa 403 602

Tel.No.0832-2724863, 2724864 Fax No.0832-2724865

Email: sglgoa@southerngasindia.com

Website: www.southerngasindia.com

**NOTICE OF 55th ANNUAL GENERAL MEETING OF THE COMPANY
REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that:

1. The 55th Annual General Meeting ('AGM') of the Company will be held on Thursday 26th September, 2019 at 10:30 a.m. at the Registered Office of the Company at Meera Classic, Phase II, Gogol, Borda, Margao, Goa- 403602 to transact the business as set out in the Notice of the AGM.
2. The Physical copies of the Notice of the AGM and the Annual Report for the Year 2018-19 have been sent to all the members at their registered address in the permitted mode. The despatch of the Notice of the AGM and the Annual Report for the year 2018-19 has been completed on 30th August, 2019.
3. The Notice of the AGM and the Annual Report for the year 2018-19 is also available on the Company's website www.southerngasindia.com
4. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the Company is pleased to offer its members facility to cast their votes by electronic means on all resolutions set forth in the Notice of the AGM from a place other than the venue of the AGM i.e. remote e-voting.
Members holding shares either in physical form or in dematerialized form, as on the cut-off date of 19th September, 2019 may cast their vote electronically. The Company has engaged the services of Central Depository Services Limited (CDSL) to provide the e-voting facility. The detailed instructions relating to remote e-voting is available in the Notice of the AGM.
5. All the members are informed that:-
 - i. The business as set out in the Notice of the AGM may be transacted through voting by electronic means;
 - ii. The remote e-voting period commences on Monday, 23rd September, 2019 at 9:00 a.m. (IST) and ends on Wednesday, 25th September, 2019 at 5:00 p.m. (IST). The e-voting module shall be disabled by the CDSL for voting thereafter;
 - iii. The remote e-voting shall not be allowed beyond 5:00 p.m. on 25th September, 2019 and once the vote on a resolution is cast by the shareholder, the Shareholder shall not be allowed to change it subsequently.
 - iv. The cut-off date for determining the eligibility to vote by electronic means or voting at the AGM is 19th September, 2019.
 - v. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. 19th September, 2019 should follow the same procedure for e-voting as mentioned in the instructions to the members for voting electronically given in the notice of the AGM or may contact Registrar and Transfer Agent (RTA) at investor@bigshareonline.com or on 022-62638200 / 04
 - vi. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ('FAQs') and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com
 - vii. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM;
 - viii. The facility for voting through Ballot paper shall also be made available for the members at the AGM. Members attending the AGM who have not already cast their vote by Remote e-voting shall be able to exercise their right to vote at the AGM through ballot paper.
 - ix. All members, whose names appear in the register of members or in the register of beneficial owners maintained by the depositories as on the Cut-off date i.e. 19th September, 2019 only shall be entitled to avail the facility of remote e-voting or voting at the AGM through ballot paper.
 - x. The details of the AGM are also available on the Company's website www.southerngasindia.com and also CDSL website www.evotingindia.com
6. Pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014, the Register of Members and share Transfer Books of the Company will remain Closed from Friday, 20th September, 2019 to Thursday, 26th September, 2019 (both days inclusive) for determining the entitlement of members to the Dividend for the financial year ended 31st March, 2019 and the Annual General Meeting.

30th August, 2019
Margao-Goa

For THE SOUTHERN GAS LIMITED

Sd/-

Gourish R. Arolkar

[Company Secretary]

Mem. No:- A49336